

MINUTES OF THE REEDSPORT URBAN RENEWAL AGENCY
DECEMBER 5, 2022, AT 7:00 PM, CITY COUNCIL CHAMBERS & VIA ZOOM

PRESENT:

Chair Linda McCollum
Agency Members DeeDee Murphy, Joe Liedtky, Mark Bedard, Rich Patten, and Debby Turner
(Agency Member Jeffrey Vanier was absent)

City Manager Deanna Schafer

City Attorney Stephen H. Miller

OTHERS PRESENT:

Dep. City Recorder Courteney Davis, Public Works Director Kimberly Clardy, Finance Director Michelle Fraley, UDC Director Diane Novak, Allen Teitzel, Ron Eberlein, Debbie McKinney, Kevin Swift, Shelley Swift, Sandra Donnelly, Carey Jones, Kathi Wall-Meyer, Debbie McKinney

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

Chair McCollum called the meeting to order at 7:03 P.M.

2. CITIZENS COMMENTS

This time is reserved for citizens to comment on items that are not on the Agenda. Maximum of five minutes per item, please.

None.

3. APPROVAL OF THE AGENDA

Agency Member Bedard motioned to approve the agenda.

Agency Member Murphy seconded the motion.

MOTION:

that the Urban Renewal Agency approve the agenda

VOTE:

AYES 6 NAYES 0

(Chair Linda McCollum, Agency Members, Murphy, Liedtky, Bedard, Patten and Turner voted in favor of the motion).

4. CONSENT AGENDA

Routine items of business that require a vote but are not expected to require a discussion by the Council are placed on the Consent Agenda and voted upon as one time. In the event that a Councilor or citizen requests that an item be discussed, it will be removed from the Consent Agenda and placed under General Business.

A. Approve the minutes of the Urban Renewal Agency Meeting of June 20, 2022.

B. Shall the Urban Renewal Agency adopt a meeting schedule for Urban Renewal Agency meetings for the 2023 calendar year?

Staff is asking that the Agency review the proposed meeting schedule for the 2023 calendar year.

During the previous fiscal years the meeting dates were moved to the same night as the City Council meetings. This change was made in an attempt to eliminate the redundancy of presenting the same information at multiple meetings, this change continues for the 2023 schedule.

***1. Adopt a 2023 Calendar for Urban Renewal District Agency meeting dates.**

C. Accept Quarterly Financial Report.

D. Motion to approve the Consent Agenda.

Agency Member Murphy motioned to approve the consent agenda.

Agency Member Patten seconded the motion.

MOTION:

that the Urban Renewal Agency approve the consent agenda.

VOTE:

AYES 6 NAYES 0

(Chair Linda McCollum, Agency Members Murphy, Liedtky, Bedard, Patten and Turner voted in favor of the motion).

5. REGULAR BUSINESS

A. Shall the Reedsport Urban Renewal District Agency adopt Resolution UR2022-003 authorizing a supplemental budget and budget revisions to the 2022-23 FY budget?

Finance Director Michelle Fraley stated that a resolution has been drafted which provides for unforeseen changes in the form of a supplemental budget and budget revisions to the 2022-23 fiscal year budget.

According to ORS a local government may prepare a supplemental budget if a condition that was not known at the time of the budget requires a change in financial planning. The following information is provided regarding the recommended adjustments. These adjustments were not known at the time of adopting the FY 2022-23 budget.

None of the recommended adjustments increase the property tax levy.

Budget Change for Fund 150 Urban Renewal Agency Fund

Miscellaneous Revenue	\$54,646.25
Capital Outlay	
Capital Projects Reserve	\$54,646.25

This is from the sale of 1241 Highway Avenue

Budget Change for Fund 151 Urban Renewal Agency Main Street Fund

Materials & Services	
Rare Intern Supplies	\$3,860
Main Street Coordinator	\$8,640
Capital Outlay	
Steam Donkey Project	\$(5,000)
Other Projects	\$(7,500)

To appropriate budgeted capital outlay projects to actual and increase for ROI contract services and supplies.

The total budget will be increased by \$54,646.25 with no increase or decrease in property taxes.

Agency Member Bedard motioned to adopt Resolution UR2022-003 authorizing a supplemental budget and budget revisions to the FY 2022-23 budget.

Agency Member Murphy seconded the motion.

MOTION:

that the Reedsport Urban Renewal District Agency adopt Resolution UR2022-003 authorizing a supplemental budget and budget revisions to the FY 2022-23 budget.

VOTE:

AYES 6 NAYES 0

(Chair Linda McCollum, Agency Members Murphy, Liedtky, Bedard, Patten and Turner voted in favor of the motion).

B. Shall the Urban Renewal District Agency appoint members to the Urban Renewal Advisory Committee?

Deputy City Recorder Courteney Davis stated that Resolution UR2007-002 established an advisory committee for the Reedsport Urban Renewal District Agency to fulfill the duties described therein. The membership is made up of seven staggered terms of appointment at four years each.

There are currently two positions (Position #2 and Position #7) open on the committee with both terms expiring on December 31, 2026

Applicant: Leon Bridge – incumbent position #2
Garry Baker

The applicants are residents of Douglas County within the Lower Umpqua Hospital District Boundaries, the only requirement for the position.

Agency Member Murphy motioned to appoint citizen Leon Bridge to position #2 and citizen Garry Baker to position #7 on the Urban Renewal District Advisory Committee.

Agency Member Turner seconded the motion.

MOTION:

that the Reedsport Urban Renewal District Agency appoint citizen Leon Bridge to position #2 and citizen Garry Baker to position #7 on the Urban Renewal District Advisory Committee.

VOTE:

AYES 6 NAYES 0

(Chair Linda McCollum, Agency Members Murphy, Liedtky, Bedard, Patten and Turner voted in favor of the motion).

6. MISCELLANEOUS ITEMS
(Agency Members, City Manager)

A. City Manager Deanna Schafer stated the advisory committee will be meeting in January to discuss a few items. Staff has been researching the extension of the Urban Renewal District as it has not been used to its full intended means. In our plan we have the ability to extend the district in order to complete aspects of the plan that have not yet been utilized. The extension is considered a substantial amendment by ORS 457 and will require a vote of the council and approval by the local taxing districts but will not require a city-wide vote.

7. ADJOURN

Chair McCollum adjourned the meeting at 7:16 P.M.

Chair Linda McCollum

ATTEST:

Deanna Schafer, City Recorder