



CITY OF REEDSPORT

BUDGET COMMITTEE AGENDA

City Council Chambers

451 Winchester Avenue

Reedsport, OR 97467-1597

Phone (541) 271-3603 | Fax (541) 271-2809

Monday, February 6, 2023 at 6:15 pm

In accordance with HB2560, the City of Reedsport, to extent reasonably possible, will make all meetings accessible remotely via Zoom and provide the opportunity for citizens to submit oral testimony during the meeting and written testimony by emailing cdavis@cityofreedsport.org by 4:00 p.m. on the day of each regularly scheduled council meeting.

Zoom Link: <https://us02web.zoom.us/j/88258659119?pwd=SkhkNHhrOUk2eUhud00rS1pVa1BmUT09>

6:15 p.m. Quarterly Budget Meeting:

1. CALL TO ORDER

2. CITIZEN COMMENTS

This time is reserved for citizens to comment. Maximum of five minutes per item, please.

3. APPROVAL OF THE AGENDA:

4. APPROVAL OF THE MINUTES

A. Minutes of December 5, 2022

5. GENERAL BUSINESS

A. Election of Committee Chair and Vice Chair for 2023 Calendar Year.

B. Presentation of Financial Report – 2nd Quarter FY 22-23

6. MISCELLANEOUS ITEMS

(Budget Committee Members, City Staff)

7. ADJOURN

MINUTES OF THE BUDGET COMMITTEE OF THE CITY OF REEDSPORT HELD ON
DECEMBER 5, 2022 AT 6:15 P.M.

PRESENT: Mayor Linda McCollum, Councilors Debby Turner, DeeDee Murphy, Mark Bedard, Rich Patten, and Joe Liedtky.

Committee Members Lee Bridge, Debbie Yates, and Bob Gray.

ABSENT: Councilor Jeff Vanier, Budget Committee Member John Moore

OTHERS PRESENT: City Manager Deanna Schafer, Steve Miller, Michelle Fraley, Kim Clardy, Diane Novak and Courtney Halstead.

CALL TO ORDER: The meeting began at 6:15 pm.

CITIZEN COMMENTS: None

APPROVAL OF THE AGENDA: December 5, 2022

DeeDee Murphy moved that the Budget Committee approve the agenda.

Joe Liedtky seconded the motion.

MOTION:

that the Budget Committee approve the agenda for December 5, 2022.

VOTE:

A vote was taken on the motion with the following results:

AYES 9 NAYS 0

(McCollum, Turner, Murphy, Bedard, Patten, Liedtky, Bridge, Gray and Yates voted in favor of the motion.)

The motion passed unanimously.

APPROVAL OF THE MINUTES: April 11, 2022 with corrections.

Mark Bedard moved that the Budget Committee approve the minutes of April 11, 2022.

Lee Bridge seconded the motion.

MOTION:

that the Budget Committee approve the minutes of April 11, 2022.

VOTE:

A vote was taken on the motion with the following results:

AYES 9 NAYS 0

(McCollum, Turner, Murphy, Bedard, Patten, Liedtky, Bridge, Gray and Yates voted in favor of the motion.)

The motion passed unanimously.

GENERAL BUSINESS:

Budget Meeting Schedule for 2023.

DeeDee Murphy made a motion to approve the Budget Meeting Schedule for 2023.

Debby Turner seconded the motion.

MOTION:

that the Budget Committee approve the Budget Meeting Schedule for 2023.

VOTE:

A vote was taken on the motion with the following results:

AYES 9 NAYS 0

(McCollum, Turner, Murphy, Bedard, Patten, Liedtky, Bridge, Yates and Gray voted in favor of the motion.)

The motion passed unanimously.

Presentation of Financial Report- 1st Quarter FY 22/23.

Finance Director Michelle Fraley presented the Financial Report period ending 9/30/2022.

MISCELLANEOUS: Bob Gray asked where the ARPA money is budgeted. Finance Director Michelle Fraley indicated it was in the General Fund. Lee Bridge inquired about Measure 114 and if the City had thought about how we fund and FTE to perform background checks and issue permits. City Manager Deanna Schafer indicated we would need to do additional research of the Measure. Finance Director Michelle Fraley talked about property tax compression and what we use to prepare the budget is a best guess from the County but that at the time of this meeting Douglas County had come out with actual, which was less \$194,000 less in compression for 2022/2023.

ADJOURN: The meeting was adjourned at 6:38 pm.

Deb Yates, Chairperson

ATTEST:

Deanna Schafer, City Recorder

Financial Report - February 6, 2022 City Council Meeting

Period ending 12.31.2022
Q2 (2022/2023) Target: 50%

General Fund 001				
	Budget	Actual		
Beginning Fund Balance	\$1,523,097	\$1,871,287	123%	
Revenue	\$3,195,610	\$2,581,994	81%	Rcv
*Expenditures	\$4,718,707	\$1,708,297	36%	Exp
Street Fund 002				
	Budget	Actual		
Beginning Fund Balance	\$300,000	\$423,216	141%	
Revenue	\$496,150	\$301,052	61%	Rcv
*Expenditures	\$764,150	\$395,881	52%	Exp
Water Utility Fund 003				
	Budget	Actual		
Beginning Fund Balance	\$930,000	\$939,560	101%	
Revenue	\$840,000	\$441,967	53%	Rcv
*Expenditures	\$1,716,350	\$446,396	26%	Exp
Wastewater Utility 004				
	Budget	Actual		
Beginning Fund Balance	\$2,300,000	\$2,175,111	95%	
Revenue	\$4,877,613	\$1,037,863	21%	Rcv
*Expenditures	\$6,157,913	\$1,318,267	21%	Exp
Stormwater Utility Fund 005				
	Budget	Actual		
Beginning Fund Balance	\$372,375	\$451,562	121%	
Revenue	\$2,334,150	\$300,366	13%	Rcv
*Expenditures	\$2,698,525	\$59,294	2%	Exp
Bicycle/footpath Fund 007				
	Budget	Actual		
Beginning Fund Balance	\$53,250	\$55,542	104%	
Revenue	\$3,900	\$2,138	55%	Rcv
*Expenditures	\$57,150	\$0	0%	Exp
Fire Equipment Fund 014				
	Budget	Actual		
Beginning Fund Balance	\$23,550	\$54,427	231%	
Revenue	\$966,550	\$32,404	3%	Rcv
*Expenditures	\$990,100	\$84,340	9%	Exp
Dunes NRA Fund 016				
	Budget	Actual		
Beginning Fund Balance	\$38,000	\$29,872	79%	
Revenue	\$250,500	\$105,286	42%	Rcv
*Expenditures	\$288,500	\$131,997	46%	Exp

Riverfront Fund 017				
	Budget	Actual		
Beginning Fund Balance	\$118,000	\$168,818	143%	
Revenue	\$136,700	\$89,429	65%	Rcv
*Expenditures	\$243,200	\$84,230	35%	Exp
Water System Development Fund 020				
	Budget	Actual		
Beginning Fund Balance	\$121,450	\$121,666	100%	
Revenue	\$26,480	\$5,236	20%	Rcv
*Expenditures	\$147,930	\$0	0%	Exp
Funds 21-22 (SDCs) interest only				
General Capital Improve. Fund 025				
	Budget	Actual		
Beginning Fund Balance	\$327,000	\$348,178	106%	
Revenue	\$2,369,707	\$172,185	7%	Rcv
*Expenditures	\$2,689,872	\$191,855	7%	Exp
Dial-A-Ride Fund 034				
	Budget	Actual		
Beginning Fund Balance	\$900	\$5,140	571%	
Revenue	\$43,070	\$11,574	27%	Rcv
*Expenditures	\$43,970	\$18,772	43%	Exp
Animal Shelter Fund 035				
	Budget	Actual		
Beginning Fund Balance	\$15,000	\$33,520	223%	
Revenue	\$11,200	\$8,721	78%	Rcv
*Expenditures	\$26,200	\$13,779	53%	Exp
Library Fund 036				
	Budget	Actual		
Beginning Fund Balance	\$500	\$971	194%	
Revenue	\$5,095	\$1,811	36%	Rcv
*Expenditures	\$5,595	\$1,634	29%	Exp
Police Capital Fund 037				
	Budget	Actual		
Beginning Fund Balance	\$145,000	\$148,924	103%	
Revenue	\$88,900	\$46,804	53%	Rcv
*Expenditures	\$233,900	\$6,357	3%	Exp
CERT Program Fund 038				
	Budget	Actual		
Beginning Fund Balance	\$1,000	\$973	0%	
Revenue	\$510	\$7	1%	Rcv
*Expenditures	\$1,510	\$26	2%	Exp